

City of London Internal Adult Safeguarding Audit Form

Case ID:

Allocated Worker:

Safeguarding Procedures and Timescales

Please comment on how the case progressed procedurally e.g. were the correct procedures followed, were timescales adhered to

Recording

Please comment on the recording of the case e.g. is it clear, factual, consistent

Assessment of risk/protection Plans

Is there evidence that risk was assessed and protection plans put in place where necessary? Were the measures in place appropriate, proportionate? Are there areas that were not addressed?

Adult at Risk

Please comment on how the views, capacity and outcomes for the person at risk were addressed.

Family and informal Carers

Were the views of family and informal carers taken into consideration? If not why not?

Person Alleged to have Caused Harm

What were the outcomes for the PACH...were they appropriate/proportionate?

Management overview

Is there evidence input from a Safeguarding Adults Manager e.g. Casenotes? Are they clear?

Comments and Reflections
Any further comments, reflections
Completed by:
Manager's comments/reflections
Completed by: